
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**MEADOW POINTE IV
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Meadow Pointe IV Community Development District was held on **Tuesday, December 11, 2012** at 12:00 p.m. at the Meadow Pointe IV Clubhouse, located at 3902 Meadow Pointe Blvd, Wesley Chapel, Florida 33543.

Present and constituting a quorum:

Sandra Bell	Board Supervisor, Chairman
John Blakley	Board Supervisor, Vice Chairman
Arlene Andrews	Board Supervisor, Assistant Secretary
Adam Bell	Board Supervisor, Assistant Secretary
Joseph Andrews	Board Supervisor, Assistant Secretary <i>(via speakerphone)</i>

Also present were:

Scott Brizendine	District Manager, Rizzetta & Company, Inc.
Mark Straley	District Counsel, Straley & Robin <i>(via speakerphone)</i>
Tonja Stewart	District Engineer, WilsonMiller Stantec <i>(via speakerphone)</i>
Jeremy Crawford	Clubhouse Manager
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Brizendine called the meeting to order and performed the roll call.

SECOND ORDER OF BUSINESS

**Administration of Oath of Office to Newly
Elected Supervisors**

Mr. Brizendine, a Notary in the State of Florida, administered the oath of office to Sandra and Adam Bell prior to the meeting in order to establish a quorum for the meeting.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of the Board of
Supervisors' Meeting on November 13,
2012**

<p>On a Motion by Ms. Bell, seconded by Ms. Andrews, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting on November 13, 2012 as presented for Meadow Pointe IV Community Development District.</p>

FOURTH ORDER OF BUSINESS

**Consideration of Operation and
Maintenance Expenditures for November**

Mr. Brizendine stated that the report was distributed under separate cover and represents mostly standard monthly expenses. There were no questions put forward regarding any of the expenditures.

On a Motion by Mr. Bell, seconded by Mr. Blakley, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for November totaling \$33,982.68 as presented for Meadow Pointe IV Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Pay Applications

Mr. Brizendine stated that he had one pay application to submit to the Board in the amount of \$7,621.30 for services associated with the SR. 56 project. Mr. Straley stated that his office has a few minor details that need to be completed so he anticipates that there will be one more invoice.

Pay Application #	PAYEE	AMOUNT
#555	Straley & Robin	\$7,621.30

On a Motion by Mr. Blakley, seconded by Ms. Andrews, with all in favor, the Board of Supervisors approved pay application #555 and authorized the Chairman to execute it for Meadow Pointe IV Community Development District.

Mr. Brizendine reminded the Board that at last month's meeting they declared a vacancy on the Board following the general election, when no one qualified for the third seat. He stated that Florida Statutes provide for the Supervisor currently filling that seat to remain in office for up to 90 days to allow the Board time to find a replacement. Mr. Brizendine stated that there is an individual in the audience, who has expressed an interest in the position. Denise Rae-Herrera, introduced herself, stating that she was asked to consider joining the Board and is here today to garner some information of what serving would look like before making her decision. She stated that she is involved with the Double Branch Elementary and the community and confirmed that she works from home and has a flexible schedule so would be available to attend Board meetings on a monthly basis.

Mr. Brizendine touched briefly on the term of the office and requirements as a Public Official. He asked if there was any consideration in appointing Ms. Rae-Herrera to the Board and Ms. Rae-Herrera asked that she be given until the end of the meeting before declaring her willingness to serve on the Board.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2013-02,
Designating Officers**

Mr. Brizendine presented Resolution 2013-02, designating officers, stating that Florida Statutes require that officers be appointed following an election. He stated that currently Sandra Bell serves as the Chairman and John Blakley as the Vice Chairman. He asked if there was any consideration in making a change. Mr. Blakley recommended that Ms. Bell remain as Chairman and that he step down as Vice Chairman since it is likely they he will not be on the Board much longer.

On a Motion by Mr. Blakley, seconded by Ms. Andrews, with all in favor, the Board of Supervisors appointed Sandra Bell as Chairman for Meadow Pointe IV Community Development District.

Ms. Bell nominated Arlene Andrews to serve as Vice Chairman.

On a Motion by Ms. Bell, seconded by Mr. Blakley, with all in favor, the Board of Supervisors appointed Arlene Andrews as Vice Chairman for Meadow Pointe IV Community Development District.

Mr. Brizendine stated that the remaining Supervisors would be Assistant Secretaries and recommended that both he and Eric Dailey from Rizzetta be named as Assistant Secretaries as well, for signatory purposes only. He asked for a motion to approve Resolution 2013-02.

On a Motion by Mr. Blakley, seconded by Ms. Andrews, with all in favor, the Board of Supervisors approved Resolution 2013-02, appointing Sandra Bell as Chairman, Arlene Andrews as Vice Chairman, and the remaining Supervisors as well as Scott Brizendine, and Eric Dailey as Assistant Secretaries for Meadow Pointe IV Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2013-03

Mr. Brizendine presented Resolution 2013-03, explaining that currently Bill Rizzetta serves as the District's Treasurer and Shawn Wildermuth as the Assistant Treasurer. He stated that Mr. Wildermuth serves as Controller for Rizzetta and Company and Mr. Kennedy as the Accounting Manager for the CDD department. Based on this Rizzetta is recommending that Bill Rizzetta remain as Treasurer and Mr. Kennedy be appointed as Assistant Treasurer as he has more hands on responsibility for the District than Mr. Wildermuth.

On a Motion by Mr. Blakley, seconded by Ms. Andrews, with all in favor, the Board of Supervisors approved Resolution 2013-03, appointing Joe Kennedy as Assistant Treasurer for Meadow Pointe IV Community Development District.

EIGHTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No report.

B. District Engineer

Ms. Stewart stated that she has reviewed all of the invoices for wetland mitigation services in 2012 and spoken with Don Richardson recording the Board's desire to reduce the number of events. She stated that Mr. Richardson indicated that there may be certain mitigation areas that are ready to be deemed as successfully complete and he will contact SWFWMD regarding them. Ms. Stewart recommended that she be authorized to work with either District Counsel or District Management to send a letter to Ecological Consultants formalizing the Board's request. Mr. Brizendine stated that while the Board would like to reduce costs, it is imperative that the conditions of the permits be met. Ms. Stewart stated that she would be requesting minimal service as opposed to being proactive and trying to get the areas ready for release sooner. A brief discussion ensued regarding the desire to have Mr. Richardson notify the Board of specific items that can be minimized, information on the areas that he will be asking SWFWMD to release, and to have the letter include a respond by date. Ms. Stewart indicated that these items could be included in the letter.

On a Motion by Ms. Andrews, seconded by Ms. Bell, with all in favor, the Board of Supervisors authorized Staff to work with Ms. Stewart to send a formal request to reduce services to Ecological Consultants as discussed for Meadow Pointe IV Community Development District.

C. Amenity Management

Mr. Crawford reported that the pillar was repaired but is now leaning again due to irrigation leaks. He explained that the irrigation leaks have been repaired and the contractor is scheduled to be out this week to complete the repairs or at the very latest before Christmas. Mr. Crawford informed the Board of various irrigation repairs that were needed that include replacement of a couple of controllers. He stated that he is expecting pricing on that repair shortly.

Mr. Crawford stated that he has received a few requests for holiday decorations on the entrance monuments in case the Board wants to include this in its budget discussions for next year.

It was noted that the cover for the pool lift still has not been received.

Mr. Brizendine confirmed that the installation of mulch as been placed on hold until the District starts to receive revenue from the tax collector given the anticipated expense for irrigation repairs. A brief discussion ensued regarding the financial status of the District, with Mr. Brizendine stating that the District should be fine it is just a matter of timing.

D. District Manager

No report.

NINTH ORDER OF BUSINESS

Audience Comments

There were no audience comments put forward.

TENTH ORDER OF BUSINESS

Supervisor Requests

A request was made that the Landscaper either attend next month's meeting or provide a report relative to how the landscaping is progressing given the condition when they took over the District.

Ms. Andrews stated that middle school kids are climbing on the entrance pillars in the afternoon and asked that Staff assist in efforts to curtail the activity. It was noted that an article can be placed in the newsletter asking parents to discuss the matter with their kids and Staff will speak with the kids when the behavior is observed.

Mr. Crawford confirmed that the tennis net has been ordered and should be installed shortly.

A brief discussion ensued with Ms. Rae-Herrera about her decision to join the Board.

On a Motion by Ms. Bell, seconded by Mr. Andrews, with all in favor, the Board of Supervisors appointed Denise Rae-Herrera as Board Supervisor for Meadow Pointe IV Community Development District.

Mr. Brizendine stated that she could be sworn in at the next meeting.

ELEVENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Bell, seconded by Ms. Andrews, with all in favor, the Board of Supervisors adjourned the meeting at 12:30 p.m. for the Meadow Pointe IV Community Development District.


Assistant Secretary


Chairman/Vice Chairman