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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**MEADOW POINTE IV  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Meadow Pointe IV Community Development District was held on **Tuesday, September 13, 2016 at 12:00 p.m.** at the Meadow Pointe IV Clubhouse, located at 3902 Meadow Pointe Blvd, Wesley Chapel, Florida 33543.

Present and constituting a quorum:

Liane Sholl	<b>Board Supervisor, Chairman</b>
Denise Rae-Herrera	<b>Board Supervisor, Vice Chairman</b>
William Horner	<b>Board Supervisor, Assistant Secretary</b>
Michael Aumen	<b>Board Supervisor, Assistant Secretary</b>
Megan McNeil	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Clifton Fischer	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Vivek Babbar	<b>District Counsel, Straley, Robin, &amp; Vericker</b>
Jeremy Crawford	<b>Club Manager</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Fischer called the meeting to order and performed roll call confirming a quorum for the meeting.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There were no members of the general audience in attendance.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors' Meeting held on August 9, 2016**

<p>On a Motion by Ms. Sholl, seconded by Ms. McNeil with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on August 9, 2016, as presented, for Meadow Pointe IV Community Development District.</p>
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**FOURTH ORDER OF BUSINESS**

**Consideration of Operations and  
Maintenance Expenditures for July 2016**

On a Motion by Ms. Rae-Herrera seconded by Mr. Aumen., with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for July 2016 (\$54,474.58) for Meadow Pointe IV Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of EGIS Insurance  
Proposal**

Mr. Fischer reviewed the proposal from EGIS for the District's insurance coverage for fiscal year 2016/2017 at a cost of \$19,525, noting that it came in below budget.

On a motion by Ms. Rae-Herrera seconded by Ms. Sholl, with all in favor, the Board of Supervisors approved the EGIS insurance proposal in the amount of \$19,525 for Meadow Pointe IV Community Development District.

**SIXTH ORDER OF BUSINESS**

**Consideration of Law Enforcement  
Agreement**

Mr. Fischer provided a brief overview of the contract for law enforcement services between the sheriff's office, Country Walk, and Meadow Pointe IV, as well, as the Interlocal agreement between the two communities that addresses payment of the contract. He noted that the total contract for services is \$89,214 and that Country Walk CDD will pay the monthly bill to the County and Meadow Pointe IV will pay Country Walk \$3,717.25 by the 15<sup>th</sup> of each month.

On a motion by Ms. Sholl seconded by Ms. Rae-Herrera, with all in favor, the Board of Supervisors approved the Agreement for Law Enforcement Services between the sheriff's office, Country Walk, and Meadow Pointe IV, as well, as the Interlocal agreement between the two communities and the for Meadow Pointe IV Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Driveway Paver  
Easement Request**

A brief discussion was held regarding a resident request to install pavers in the driveway easement area.

On a motion by Ms. Rae-Herrera seconded by Ms. McNeil with all in favor, the Board of Supervisors authorized District Counsel to process an easement Agreement with Darren and Ferrell Jenne allowing them to install driveway pavers in the District's easement area for Meadow Pointe IV Community Development District.

**EIGHTH ORDER OF BUSINESS****Consideration of Dissemination Agreement**

Mr. Fischer explained that Prager, Sealy, is no longer providing this service and since there is a legal requirement for the disclosure documents to be disseminated on an annual basis, Rizzetta is submitting a proposal for these services at the same fee Prager was charging (\$1,000 for the series 2015 bonds). He confirmed that Rizzetta has experience in this area.

On a motion by Ms. Rae-Herrera seconded by Ms. McNeil, with all in favor, the Board of Supervisors approved the Dissemination Agent Agreement with Rizzetta & Company for Meadow Pointe IV Community Development District.

**NINTH ORDER OF BUSINESS****Discussion Regarding Changing November Meeting Date**

Discussion was held regarding the fact that November 8<sup>th</sup> is the date of the general election and since the clubhouse is a polling center they will not be able to meet on that date as originally planned.

On a motion by Ms. Sholl seconded by Ms. McNeil, with all in favor, the Board of Supervisors moved the November 2016 meeting date to November 1<sup>st</sup> at 12:00 p.m. at the Meadow Pointe IV Clubhouse, located at 3902 Meadow Pointe Blvd, Wesley Chapel, Florida 33543 for Meadow Pointe IV Community Development District.

**TENTH ORDER OF BUSINESS****Staff Reports****A. Operations Manager**

Mr. Fischer stated there are a number of items noted in the report, due in large part to Hermine, but he does want to stay on top of the situation so that it doesn't continue. Mr. Brown will be asked to attend the next meeting.

Mr. Fischer presented the contract for Professional Field Services, stating that the agreement would take affect on October 1 and the numbers were discussed during the budget process. Concern was expressed with items that are not included in the reports, but are clearly not being done to standards. Discussion was held regarding specific areas within the District. Mr. Fischer stated that he would contact Cal Atlantic regarding maintaining the area behind Enclave.

Ms. Stewart stated that she would address the County related items with them.

On a motion by Ms. Sholl seconded by Ms. Rae-Herrera, with all in favor, the Board of Supervisors approved the Contract with Rizzetta and Company for Professional Field Services in the amount of \$725 per month and authorized the Chair to execute it for Meadow Pointe IV Community Development District.

B. District Counsel  
No report.

C. District Engineer  
A brief discussion ensued regarding the signage and striping report provided to the Board. Ms. Stewart presented proposals from ACPLM to complete the signage and striping needs for the District and bring everything into compliance at a cost of \$16,817.00. It was noted that funding is available in the reserve account and this firm has consistently been giving the best price. Mr. Babbar indicated that he does not believe that the current traffic enforcement agreement includes the new communities. The County will be doing the inspection of the new areas before they can be added to the agreement.

On a motion by Ms. Rae-Herrera seconded by Ms. McNeil, with four in favor and one against (Michael Aumen), the Board of Supervisors approved the proposals from ACPLM (\$16,817.00) to complete the required signage and striping needs for Meadow Pointe IV Community Development District.

Ms. Stewart addressed the sidewalk report and a discussion was held regarding the way the grinding is being done as the sidewalks are not flat and not the process of grinding themselves. No Board action was taken on the proposal.

D. Amenity Management  
Mr. Crawford stated that the new equipment will be in shortly. Discussion was held regarding the need to improve the service provided by Clubhouse Staff to ensure that residents feel welcome. It was stated that the policy regarding room rentals may need to be revised.

E. District Manager  
Mr. Fischer reminded the Board that the next meeting is scheduled for October 11<sup>th</sup> at 12:00 pm.

**ELEVENTH ORDER OF BUSINSS**

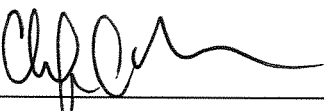
**Audience Comments and Supervisor Requests**

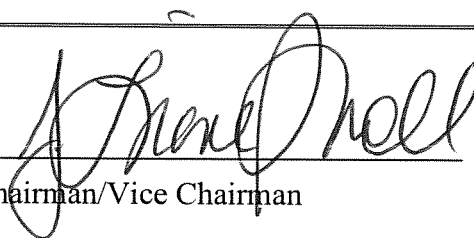
There were no supervisor requests or audience comments put forward.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Sholl, seconded by Ms. Rae-Herrera, with all in favor, the Board of Supervisors adjourned the meeting at 1:32 p.m. for the Meadow Pointe IV Community Development District.

  
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Assistant Secretary

  
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Chairman/Vice Chairman